

## **LIST OF DOCUMENTS REQUIRED FOR ISSUE / RENEWAL OF RESIDENCE PERMITS**

### **Documents for all types of stay:**

- Photocopy of passport or other equivalent document;
- Photocopy of accommodation document (rental contract, deed of ownership, declaration of hospitality, self-certification for students staying at university residence);
- Photocopy of income document (last CUD, INPS bulletins for domestic workers, accounting / income statement for self-employed workers, etc.).

### **Specific documents for each type of stay**

#### **RESIDENCE PERMIT FOR ADOPTION**

- Authorization for entry and permanent residence of the foreign minor in Italy issued by the Commission for International Adoptions;
- Copy of identity document of the parent who signed the application for the residence permit.

#### **RESIDENCE PERMIT FOR RELIANCE**

- Decree of entrustment;

#### **UPDATE OF YOUR CARD OR RESIDENCE PERMIT**

In relation to the requested update, the following documentation must be produced:

- Change of domicile: Receipt of residence register or photocopy of new title of accommodation;
- Insertion of the minor child born in Italy: Birth certificate with indication of paternity and maternity;
- Insertion of the infra fourteen year old son who entered Italy following the issue of entry visa for family or family reunification:  
filling in form 1 as self-certification, attaching the photocopy of the passport or equivalent title with which the minor entered in Italy.
- Update of passport data or equivalent document: photocopy of the new passport or equivalent document.
- Registry changes. For variations concerning the name, surname, date and place of birth and citizenship a declaration issued by the Diplomatic / Consular Representation of the Country of origin certifying that new personal data refer to the same person.

## **RESIDENCE PERMIT FOR WAITING FOR EMPLOYMENT**

-Certification of the declaration made to the employment center (formerly registration of job placement lists) or the INPS communication certifying the income support measure;

## **RESIDENCE PERMIT FOR WAITING FOR ITALIAN CITIZENSHIP**

- Photocopy of the documentation certifying the start of the procedure for granting or recognizing Italian citizenship.

## **DUPLICATE OF CARD OR RESIDENCE PERMIT**

- Photocopy of the theft or loss report lodged at the Forces of Police.

## **RESIDENCE PERMIT FOR FAMILY REASONS**

- a. For the application for the issue of the residence permit, Form 1 is completed at the Sportello Unico Immigration Desk, which has issued the authorization for entry to family reunification;
- b. The request for renewal of the residence permit must be accompanied by a declaration of the family member, who requested and obtained the family reunion or with whom she was carried out family cohesion, to provide for the support of the member of his / her family.

## **PERMIT / RESIDENCE CARD FOR FAMILY REASONS OF THE YOUNGER CHILD OVER 14 YEARS OLD**

- a) For the application for the issue of the residence permit / card, Form 1 will be completed at the Sportello Unico Immigration Desk, which has issued the authorization to enter for family reunification;
- b) For the application for a residence permit for an independent family, of the minor over the age of fourteen already included in the residence permit of one of the parents, the documentation must be accompanied by a declaration from the family member who is responsible for providing the economic support of the member his family unit;
- c) school enrollment document.

## **RESIDENCE PERMIT FOR INDEPENDENT WORK**

a) For the issue of the residence permit:

1) Certification, issued by the Italian diplomatic / consular representation in the country of origin of the foreigner, of the existence of the requirements, foreseen by art. 26 of Legislative Decree 286/98 and subsequent amendments and by art. 39 of the Presidential Decree 394/99 and subsequent amendments, for the issue of the entry visa for self-employment.

b) For the renewal of the residence permit:

1) photocopy of the authorization or license, or of the registration in a special register or register, or of the presentation of the declaration or denunciation envisaged by current legislation for the exercise of the professional activity carried out;

2) photocopy of the registration to the Chamber of Commerce;

## **RESIDENCE PERMIT FOR SUBORDINATE WORK**

a) For the issue of the residence permit, forms 1 and 2 are completed at the Immigration Desk at the time of signing the residence contract for subordinate work;

b) For the request for renewal of the residence permit:

- letter of employment and UNILAV contract- last three payslips only if the income is low;

## **RESIDENCE PERMIT FOR RELIGIOUS REASONS**

a) Declaration of the Head of the religious community in Italy, certifying the nature of the position held, the assumption of the burden of board and lodging, endorsed by the Episcopal Curia or equivalent religious authority present in Italy;

b) Photocopy of the insurance policy, valid in the national territory for the entire period of validity of the requested residence permit, against the risk of illness and accidents or Health Card;

## **RESIDENCE PERMIT FOR ELECTIVE RESIDENCE**

- Photocopy of the documentation certifying possession:

of ample economic resources, from real estate or from any other lawful source other than work, or from the receipt in the territory of Italian pension or annuity allowances or recognized by the Italian Authorities;

-Health card or insurance policy against the risk of illness and accident.

## **RESIDENCE PERMIT FOR STUDY REASONS**

a. For the first issue of the residence permit, the following must be produced:

- 1) photocopy of the certification attesting the course of study to be followed, endorsed by the Italian Diplomatic / Consular Representation when issuing the visa of entry and registration document for the current year;
- 2) photocopy of the insurance policy, valid in the national territory, for the period of duration of the residence permit, against the risk of illness and / or accidents.

b. For the renewal of the residence permit, the following must be produced:

- 1) photocopy of school attendance certificate with historical exams taken;
- 2) photocopy of the documentation certifying the availability of adequate resources financial for the period of the residence permit. The student worker can demonstrate income by producing the income document(CUD);
- 3) photocopy of the insurance policy, valid in the national territory for the period of duration of the residence permit, against the risk of illness and accidents